



ORCHESTRA DIRECTOR



CITY OF SHEFFIELD
YOUTH ORCHESTRA

JOB DESCRIPTION

DEADLINE

Deadline for applications: noon, Wednesday
20th July

INTERVIEW DATE

Sunday 24th July (second round interviews
may be required and will be organised to take
place in early August)

THE ROLE INVOLVES

- Equivalent to 1 day a week for 30 weeks of the year plus course days (Christmas course - 5, Easter course - 6, Summer course - 10-14)
- Flexible hours although there is an expectation to meet with the Development Director once a week (online).
- £159 per day
- Sheffield - working from home essential
- Required from September 2022

HOW TO APPLY

Please send your CV and a cover letter to
Gemma Wareham at
gemma.csyo@gmail.com.



ROLE SUMMARY

THE CITY OF SHEFFIELD YOUTH ORCHESTRA

The City of Sheffield Youth Orchestra is one of the UK's leading independent youth orchestras, recently celebrating its 40th Anniversary. CSYO provides valuable orchestral and musical training, develops vital skills such as communication, critical thinking and self-confidence and has helped many members take a first step into a wide range of professions.

OUR PROGRAMME

CSYO is a unique youth orchestra, offering membership to students up to the age of 21. We have around 80 members aged between 13 and 21. Many of our older students are at college or university, training to be professional musicians. But we also have many students studying other subjects who want to keep performing at a high level. And we have plenty turning 22 who don't want to leave!

COURSES

We hold three courses a year which usually fall at the following times:

- Winter course - non-residential course, 27-30th December
- Spring course - 5 day residential in the Easter holiday
- Summer course – 10-14 days at the start of school holidays. Non-residential and tour.

Unlike many youth orchestras, CSYO does not rehearse weekly although each course is preceded by an initial pre-course rehearsal day and there may be the occasional activity outside of the normal yearly calendar for recruitment and publicity purposes.

The Friends of the City of Sheffield Youth Orchestra have made the exciting decision to restructure the administrative team that runs the organisation incorporating two roles; Orchestra Director and Development Director. The incoming Orchestra Director will have responsibility for the logistical and administrative activities of the orchestra. This role will be supported by the Development Director in year 1 who will take on the responsibility for the development of CSYO through fundraising and recruitment.

HEAR THE ORCHESTRA

To hear the orchestra perform go to our website:



RECENT PROGRAMMING

Here is a list of our recent programmes:



ROLE OVERVIEW

ORCHESTRA DIRECTOR

The Orchestra Director plays the leading role in managing and administering the yearly programme of courses that CSYO undertakes each academic year. The Orchestra Director is the initial point of contact for all orchestra members, families and staff members throughout the year and is responsible for managing orchestra member commitment and engaging staff and volunteers. The Orchestra Director will have overall responsibility for managing the logistics pertaining to courses, tours and concerts. It is essential that the Orchestra Director is available for courses as they are the person in-charge on-the-ground.

The Orchestra Director has a key voice in the development of course and concert programmes along with the conductor and Development Director, as well as having a key voice in the organisation's overall future development. The Orchestra Director and the Development Director roles are of equal seniority, with both reporting directly to the board of trustees, FCSYO.



PERSON SPECIFICATION

ORCHESTRA DIRECTOR

This is an opportunity for a passionate and hard-working individual to play a significant part in securing the future and ongoing success of this much-loved youth orchestra. We are seeking someone who brings an entrepreneurial spirit to their work, who will confidently embrace the many opportunities inherent in this role and be able to work independently as well as part of a team. All applicants must be willing to adhere to CSYO safeguarding and privacy policies as well as undergo an enhanced DBS check.

ESSENTIAL ATTRIBUTES

The following attributes are essential:

- A passion for classical music and the arts.
- Strong track record in performing arts administration, with outstanding organisational skills, and experience in strategic planning and resourceful delivery of artistic projects.
- Direct experience of working closely with young people, musicians, and guest artists.
- Safeguarding experience (additional training will be provided).
- Good knowledge of classical / orchestral music, practice and repertoire.
- Energetic and personable approach to team working, able to cultivate great working relationships with young people, musicians, colleagues and a wide range of external partners.
- Proven ability to manage a variety of projects simultaneously and work on own initiative.
- Strong numeracy skills; able to manage basic financial data and accounts, process invoices and payments, work with a budget and document cash flow.
- Excellent verbal and written communication skills.
- Be able to think clearly and work well under pressure engaging the staff team in finding solutions when things aren't going according to plan.
- Proficient computer usage.
- Exceptional attention to detail and ability to manage a complex workload with several strands running concurrently.

ADVANTAGEOUS ATTRIBUTES

The following attributes are advantageous:

- Strong ambassadorial attitude, willing to advocate for young musicians and the staff team.
- Music degree or equivalent.
- Good knowledge of developments in the classical music and music education world.
- Knowledge of MU guidance
- Understanding of issues surrounding noise in the orchestral environment.
- Experience of budget creation and financial planning
- Experience promoting and publicising events

